

# Good Standing Policy

This policy is designed to reinforce positive expectations of students and their commitment to the School's Student Code of Conduct, Enrolment Agreement and Senior Schooling Learning expectations.



To maximise student achievement across years 7 - 12, there are minimum benchmarks set for student participation in school representation or extra-curricular activities. Only students who are in 'Good Standing' have the privilege of participating in these areas of school life.

**School Representation** includes any activity where for a student represents their school. Examples include: representative sport, gala days, debating team, forums, competitions and performances.

**Extra-Curricular** activities include any activity which is additional to the core curriculum being delivered. Examples include: special events in and out of school time, such as school discos or year level events, camps that sit outside the core curriculum program, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs.

Some other examples: Celebration events, trips and activities at the at the end of the school term or year, the Semi-Formal, Senior Formal, Mystery Tour, or the end of year event are not permitted.

Students who have lost Good Standing will still be allowed to participate in curriculum related excursions and incursion, wear the school Jersey (Year 12), attend training or practice sessions and participate in most STEP activities (7 - 9). Students in years 10 - 12 will be expected to remain at school to participate in Senior flexible learning time (ie Wednesday Lesson 4 during terms 2 - 4).

## Maintaining Good Standing

To maintain Good Standing, students must act in accordance with all school processes and procedures within the school's three (3) agreed rules of "Be Responsible, Be Respectful, Be a Learner" as well as the schools non-negotiables. These expectations include:

### Attendance

- Meeting minimum 90% attendance requirement (includes approved absences)

### Behaviour

- Receiving on balance a minimum of at least 'satisfactory' in behaviour on Interim and Semester reporting
- Acting in compliance with the behaviour and uniform expectations
- Following school's non-negotiables as outlined in the Student Diary
- Meeting expectations of the School's Student Code of Conduct

### Assessment and Reporting

- Completing all set assessments, course work, practicals, drafts, assessment checkpoints and competencies etc to an acceptable standard with academic integrity
- Completing outstanding work missed due to absence
- Receiving on balance a minimum of at least 'satisfactory' in effort on Interim and Semester reporting
- Completing all required work in STEP lessons (Year 10 - 12)

## **Implementation Process**

During the student tracking phase commencing weeks 5 and 10 each term, data will be collected from One School and ID Attend to determine if a student is eligible to participate in extra-curricular activities or have the privilege of representing the school. This will last for the 10-week period or until the school administration is satisfied that the student has improved their academic standing by improving their behaviour, effort, attendance and relevant aspects of school engagement.

Parents and Caregivers of students who are not in Good Standing will be notified in writing of their ineligibility to participate in extra-curricular activities or the privilege to represent the school. These letters will be sent to students who have not met school expectations in terms of:

### **Attendance**

- Not meeting the school's 90% minimum approved attendance requirement

### **Behaviour**

- Having on balance 'unsatisfactory' One School reporting data relating to Behaviour in class
- Truancy from lessons, school days, industry placement, TAFE or any other unauthorised absence
- Having records of multiple, unresolved uniform breaches (outside the approval process)
- Not meeting expectations of the School's Student Code of Conduct such as Behaviour Monitoring, Suspension, Discipline Improvement Plan (DIP), or any major behaviour by a student which is deemed serious enough by the Principal and which brings the school into disrepute.

### **Assessment and Reporting**

- Having on balance 'unsatisfactory' One School reporting data relating to Effort in class
- Have outstanding assessment, or fail to meet acceptable standard with assessment
- Academic Misconduct (ie plagiarism and AI generated responses)

## **Student Application for Special Consideration**

Students are permitted to make an *Application for Special Consideration* after receiving notification of withdrawal of Good Standing via the template on the school website. This application will only be completed if some *atypical* or *extraordinary* event had taken place in the student's life that had a negative impact on their behaviour and choices.

This Application will be considered by the Principal and the decision will be communicated in writing. When a student is removed from the list via this process, they will be notified in writing by the Year Level Co-ordinator (YLC). If a student is not removed from the list via this process they remain on the list for the remainder of the Term and will need to apply for their Good Standing to be reinstated at the end of the 10-week process.

## **Application to Reinstate Good Standing**

It is a student's responsibility to demonstrate they have met the benchmarks to be returned to Good Standing. If a student has been working to meet the expected criteria to represent the school they have the opportunity to have their Good Standing reinstated by completing

the *Good Standing - Application for Case Review* form available from the school website. It may also be collected from the relevant YLC.

As part of their application the student will be required to gather information from the following staff:

- HG teacher
- Classroom teachers
- Attendance and Office Staff (collect attendance data from the Attendance Officer at the school office)
- Deputy Principal (eg Growth Card)

Students will remain on the list if there is insufficient evidence of improvement in the area/s identified above

### **Student Responsibility**

1. Students take responsibility for their own attendance. Attendance data will be communicated to students on a regular basis.
2. Maintain satisfactory progress in all subjects, including catching up with work that has been missed during absences
3. Follow the behaviour expectations as documented in the Student Code of Conduct 2020 - 2023)
4. Comply with school's Uniform, Mobile Phone and Assessment processes
5. Maintain communication by attending assemblies, reading notices and checking school emails
6. Seek support from teachers, YLCs, Heads of Department, Guidance Officer, Deputy Principal, Principal or members of the Connections team.

### **Parent or Carer Support**

1. Ensure that your child is at school every day and notify the school absence line in the case of non-attendance with explained medical absences. Medical certificates are required for ongoing medical absences (see Education (General Provisions) Act, 2006).
2. Support your student's adherence to the Student Code of Conduct (2020 - 2023) and CSHS's non-negotiables.

### **School's Responsibility**

1. Support students and their families to remedy any barriers that may impact their child's Good Standing and provide data relevant for their Case Review

### **Related Policy and Resources**

Education (General Provisions) Act 2006

<https://www.legislation.qld.gov.au/view/html/inforce/current/act-2006-039#>

Safe, Supportive and Disciplined School Environment

<https://ppr.qed.qld.gov.au/pp/student-discipline-procedure>