

CENTENARY STATE HIGH SCHOOL Brisbane, Australia Quality Learning, Quality Jutures CRICOS Provider 00608A DETE www.centenaryshs.eq.edu.au

2025 YEARS 8 – 12 ENROLMENT APPLICATION

STUDENT DETAILS

Student Family Name:	
Student Given Name/s:	
Entry Year Level:	

PARENT/CARER DETAILS

Parent/Carer Name:	
Phone Contacts:	(home)
	(work)
	(mobile)

Your application must include photocopies of (we require ALL the below documentation before we process your

application; incomplete applications will not be accepted):

- □ Your student's birth certificate or passport
- Two **most recent** school reports
- □ Most recent NAPLAN results
- Proof of residential address within our catchment area (please provide one primary and one secondary source):
 - **One** primary source current lease agreement, rates notice or unconditional sale agreement **and**
 - D One secondary source a utility bill (e.g. electricity, gas) showing the same address and parent/carer name

Where relevant (please provide photocopies of documentation):

- Out of Catchment application
- □ Family court order/s or care arrangements
- Details of medical conditions, including mental health conditions
- Details of disability or learning difficulty
- □ Transfer note from previous state high school
- Academic Scholarship application

Please note:

- subject availability will depend on available spaces in classes
- at time of submitting application, you are required to pay a \$280.00 SRS fee
- parent/carer 1 listed on this enrolment application will be issued all financial invoices and statements

OFFICE US	SE ONLY
Date Received:	Date Enrolled:

Application to enrol in a Queensland State School

This sheet contains information on ow to complete the Application for student enrolment form (SEF-1 Version 8).

Entitlement to enrolment

Under the *Education (General Provisions) Act 2006 (Qld)* a state school must enrol a prospectivestudent if they are entitled to enrolment. While not exhaustive, the following matters may affect a prospective student's entitlement to enrol in a stateschool:

- if the school has a School Enrolment Management Plan or an Enrolment EligibilityPlan (enrolment is subject to eligibility underthe plan)
- the applicant is a prospective mature age student (the applicant can only apply for enrolment at a mature age state school and willbe subject to a satisfactory criminal history check, or as a student in a program of distance education. All prospective mature age studentsmust have a remaining allocation of state education.)
- the prospective student is not of correct age for enrolment (relates to Preparatory Year and Years 1 to 6)
- the prospective student has been excluded, oris subject to suspension from a state school at the time of the application
- the school principal reasonably believes that the prospective student presents an unacceptable risk to the safety or wellbeing of members of the school community (applicationis referred to the Director-General)
- the school is a state special school and the prospective student does not meet the criteriafor enrolment in a special school
- the proposed enrolment requires approval aspart of a flexible arrangement under s.183 of the *Education* (*General Provisions*) Act 2006 (Qld), and the arrangement has not yet beenapproved
- the prospective student is not an Australian resident or citizen or the child of an Australianpermanent resident or citizen (visa restrictionsmay apply, fees may be charged, in some cases legislation requires that the prospectivestudent must obtain approval from the Chief Executive via Education Queensland International (EQI) to enrol)
- the school does not offer the year level that the prospective student should be enrolled in
- the prospective student has no remaining semester allocation of state education. Enrolment cannot proceed until additional semesters are applied for by the prospective student (or parent on their behalf) and granted.

Prospective student

A prospective student is a person who has applied to enrol at a state school but who has not yet been accepted for enrolment.

Parent's occupation and education

All parents across Australia, no matter which school their child attends, are asked to provide information about family background(answering this question is optional). The main purpose of collecting this information isto promote an education system which is fairfor all Australian students regardless of theirbackground.

Court Orders

Any court orders concerning the prospective student's welfare, safety or parenting arrangements should be provided to the school, and the school should also be provided with any new or updated orders.

Name on enrolment form

A prospective student should be enrolled under their legal name as per their birth certificate. There is provision to also record apreferred family and/or given name. The preferred name will be used on internal school documents such as class rolls. The legal name will appear on semester reports unless there is a specific request to use the preferred name only. This request can come from parents/carers or the student (if the student is independent/mature age).

Gender

Information about gender is supplied to the Federal Government to comply with State funding agreements. The gender category with which a person identifies may not matchthe sex they were assigned at birth. There isno requirement for a student's gender recorded on this form to align with the sex shown on their birth certificate or passport.

Religious Instruction

Religious instruction is a program approved and provided by a religious denomination or religious society. Other instruction relates to part of a subject area that has been covered within the curriculum and may include, but is not limited to, personal research and/or assignments, revision ofclass work, and wider reading. Information about religious instruction available at the school, and about other instruction, is provided by the school at the time of enrolment and on the school's website.

Application for student enrolment form

INSTRUCTIONS

Please refer to the Application to enrol in a Queensland state school information sheet at the end of this form when completing this application. Completion and submission of this application form to the school does not confirm enrolment. The school will notify you of the outcome of your application as soon as practicable.

Failure or refusal to complete those sections of the form marked with an (*) or to provide required documentation may result in a refusal to process your application. These questions and your consent are considered necessary to ensure the school can undertake its administrative and care responsibilities.

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding reliant on such information. Parents of all students in Australia have been asked to provide information on their family background as part of a national initiative towards providing an education system that is fair to all students, regardless of their background. The required information includes the Indigenous status and language background of the student, and the education, occupation and language background of the parents.

If you have any questions about the enrolment form or process, or require assistance completing this form, including translation services, please contact the school in the first instance.

PRIVACY STATEMENT

The Department of Education (DoE) is collecting the information on this form for the purposes outlined in the *Education (General Provisions) Act 2006* (Qld) (EGPA 2006), and in particular for:

- i. assessing whether your application for enrolment should be approved
- ii. meeting reporting obligations required by law or under Federal State Government funding arrangements
- iii. administering and planning for providing appropriate education, training and support services to students
- iv. assisting departmental staff to maintain the good order and management of schools, and to fulfil their duty of care to all students and staff
- v. communicating with students and parents.

This collection is authorised by ss. 155 and 428 of the EGPA 2006. DoE will disclose personal information from this form to the Queensland Curriculum and Assessment Authority when opening student accounts, in compliance with Part 3 of the *Education (Queensland Curriculum and Assessment Authority) Act* 2014 (Qld).

Personal Information from this form will also be supplied to Centrelink in compliance with ss.194 and 195 of the Social Security (Administration) Act 1999 (*Cth*). De-identified information concerning parents' school and non-school education, occupation group and main language other than English and students' country of birth, main language other than English, gender and Indigenous status, is supplied to the Australian Government Department of Education in compliance with Federal – State Government funding agreements.

Personal information collected on this form may also be disclosed to third parties where authorised or required by law. Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact the school in the first instance. If you have

PROSPECTIVE STUDENT DEMOGRAPHIC DETAILS

Legal family name* (as per birth certificate)			
Legal given names* (as per birth certificate)			
Preferred family name		Preferred given names	
Gender*	Male Female	Date of birth*	/
Copy of birth certificate available to show school staff*	Yes No	An alternative to birth certificate wi prospective student born in country suffice). This does not include failu The requirement to sight the birth o previously enrolled in a state school	Ithout enrolling staff sighting the prospective student's birth certificate. Il be considered where it is not possible to obtain a birth certificate (e.g. y without birth registration system. Passport or visa documents will re to register a birth or reluctance to order a birth certificate. zertificate does not apply where the prospective student has been ol and a birth certificate has been sighted. d for enrolment by EQI, a passport or visa will be acceptable.
For prospective mature age students, proof of identity supplied and copied*	Yes No	Prospective mature age students n	nust provide photographic identification which proves their identity:

APPLICATION DETA	ILS			
Has the prospective student ever attended a Queensland state school?	Yes No	lf yes, provide r	name of school an	d approximate date of enrolment.
What year level is the prospective student seeking to enrol in?		Please provide	the appropriate ye	ear level.
Proposed start date	I	Please provide	the proposed star	ting date for the prospective student at this school.
Does the prospective student have a sibling attending this school or any other Queensland state school?	Yes No	If yes, provide name of sibling, year level, date of birth, and school	Name:	
			Year Level	
			Date of birth	
			School	

INDIGENOUS STATU	S			
Is the prospective student of Aboriginal or Torres Strait Islander origin?	No	Aboriginal	Torres Strait Islander	Both Aboriginal and Torres Strait Islander

FAMILY DETAILS			
Parents/carers	Parent/carer 1	Parent/carer 2	
Family name*			
Given names*			
Title	Mr Mrs Ms Miss Dr	Mr Mrs Ms Miss Dr	
Gender	Male Female	Male Female	
Relationship to prospective student*			
Is the parent/carer an emergency contact?*	Yes No	Yes No	
1 st Phone contact number*	Work/home/mobile	Work/home/mobile	
2 nd Phone contact number*	Work/home/mobile	Work/home/mobile	
3 rd Phone contact number*	Work/home/mobile	Work/home/mobile	
Email			
Occupation			
What is the occupation group of the parent/carer?	(Please select the parental occupation group from the list provided at the end of this form. If parent/carer 1 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 1 has not been in paid work in the last 12 months, enter '8')	(Please select the parental occupation group from the list provided at the end of this form. If parent/carer 2 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 2 has not been in paid work in the last 12 months, enter '8')	
Employer name			
Country of birth			
Does parent/carer 1 or parent/carer 2 speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)	No, English only Yes, other – please specify Needs interpreter?	No, English only Yes, other – please specify Needs interpreter?	
Is the parent/carer an Australian citizen?	Yes No	Yes No	

Is the parent/carer a permanent resident of Australia?	Yes No	Yes No
	pontinued)	
Parents/carers	Parent/carer 1	Parent/carer 2
Address line 1		
Address line 2		
Suburb/town		
State	Postcode	Postcode
Mailing address (if it is the sa	me as principal place of residence, write 'AS ABOVE')	
Address line 1		
Address line 2		
Suburb/town		
State	Postcode	Postcode
Parent/carer school education	What is the <i>highest</i> year of schooling parent/carer 1 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')	What is the <i>highest</i> year of schooling parent/carer 2 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')
Year 9 or equivalent or below		
Year 10 or equivalent		
Year 11 or equivalent		
Year 12 or equivalent		
Parent/carer non-school education	What is the level of the <i>highest</i> qualification parent/carer 1 has completed?	What is the level of the <i>highest</i> qualification parent/carer 2 has completed?
Certificate I to IV (including trade certificate)		
Advanced Diploma/Diploma		
Bachelor degree or above		
No non-school qualification		
COUNTRY OF BIRTH	1*	
	Australia	
In which country was the prospective student born?	Other (please specify country)	
	Date of arrival in Australia/	
Is the prospective student an Australian citizen?	Yes I No (if no, evidence of the prospective studer	nt's immigration status to be completed)
PROSPECTIVE STU	DENT LANGUAGE DETAILS	

Does the prospective student speak a language	No, English only
other than English at home?	Yes, other – please specify

EVIDENCE OF PROS Australian citizen)*	PECTIVE STUDENT'S IMMIGRATION STAT	US (to be completed if this person is NOT an	
Permanent resident	Complete passport and visa details section below		
Student visa holder	Date of arrival in Australia/	Date enrolment approved to: / /	
	EQI receipt number:		
Temporary visa holder	Complete passport and visa details section below. Tempora school' from EQI	ary visa holders must obtain an 'Approval to enrol in a state	

Other, please specify			
EVIDENCE OF PROS	PECTIVE STUDENT'S IMMIGRAT	ION STATUS* (continued)	
Passport and visa details (to be completed for a prospective student who is NOT an Australian citizen). NOTE: A permanent resident will have a visa grant notification with an indefinite stay period indicated. For prospective students arriving in Australia as refugee or humanitarian entrants, either PLO 56 Immigration issued card or 'Document to travel to Australia' with 'stay indefinite' recorded must be sighted by the school.			
Passport number		Passport expiry date	II
Visa number		Visa expiry date (if applicable)	I
Visa sub class			

PROSPECTIVE STUDENT'S PREVIOUS EDUCATION / ACTIVITY		
Where does the prospective student comefrom?	Queensland Interstate Overseas	
Previous education/activity	Kindergarten School Part-time employment Full-time employment	
Please provide name andaddress of education provider/activity provider/employer		

RELIGIOUS INSTRUCTION*

From Year 1, the prospective student may participate in religious instruction if it is available.	Do you want the prospective student to participate in religious instruction?
If you tick 'No' or if the nominated religion is not represented within the school's religious instruction program, the prospective student will receive other instruction in a separate location during the period	Yes No
arranged for religious instruction.	If 'Yes', please nominate the religion:
Parents/carers may change these arrangements at any time by notifying the principal in writing.	
nourying the principal in writing.	

PROSPECTIVE STUDENT ADDRESS DETAILS*

Principal place of residence address					
Address line 1					
Address line 2					
Suburb/town		State		Postcode	
Mailing address (if it is the same as principal place of residence, write 'AS ABOVE')					
Address line 1					
Address line 2					
Suburb/town		State		Postcode	
Email					

EMERGENCY CONTACT DETAILS (Other emergency contact details if parents/carers listed previously are not emergency contacts or cannot be contacted. At least one emergency contact must be provided)*					
	Emergency contact Emergency contact				
Name					
Relationship (e.g. aunt)					
1 st phone contact number*	Work/home/mobile	Work/home/mobile			

2 nd phone contact number*	Work/home/mobile	Work/home/mobile			
3 rd phone contact number*	Work/home/mobile	Work/home/mobile			
PROSPECTIVE STUDENT MEDICAL INFORMATION (including allergies)*					
<u>Privacy Statement</u> The Department of Education (L	DoE) is collecting this medical information in order to address the	medical needs of students during school hours as wellas during			
school excursions, school cam	ps, sports and other school activities. DoE will not use this inforn	nation to make a decision about a prospectivestudent's eligibility I DoE will only record, use and disclose the medical information in			
	ality provisions at Section 426 of the Education (General Provision				
	advised before the prospective student's first day of attendance if e informed of any new medical conditions or a change to medical				
	need to take routine medication during school hours, the Parent				
instructions for administration.		eletter containing detailed instructions and or a signed Action Plan			
/ Emergency Health Plan. Paren or Emergency Health Plans kep		al documentation will be retained at the officeand copies of Action			
No known medical conditions					
No known mearcal contaitions					
Medical condition (including allergies/sensitivities),					
symptoms and management					
(please refer to the list of medical condition categories					
provided)					
Medical condition (including					
allergies/sensitivities),					
symptoms and management (please refer to the list of					
medical condition categories provided)					
Medical condition (including allergies/sensitivities),					
symptoms and management					
(please refer to the list of medical condition categories					
provided)					
Does the prospective student	No Yes, please specify				
require any medical aids or devices (such as glasses,					
contact lenses, prosthetics o	r				
orthotics)? This is for the purpose of informing planning					
for school activities such as sport and school excursions.					
Name of prospective student's medical practitione	r .	Contact number of			
(optional)		medical practitioner			
Medicare card number		Position Number			
(optional)					
Cardholder name (if not in name of prospective student)					
name or prospective student)					
Private health insurance		Private health insurance membership number			
company name (if covered) (optional)		(leave blank if company name is not provided)			
	tact the prospective student's medical practitioner for the pur t non-life threatening response is required (for instance, whe				
may be on an excursion or sp	orting event), and to provide Medicare card details if required				
practitioner and Medicare card details have been provided above)					
COURT ORDERS*					
Out-of-Home Care Ar	•				
		ildren's Court, the child is placed in out-of-home care (OOHC). carer; in a supported independent living arrangement; in a safe			
house; and in residential care					
Is the prospective student ide	ntified as residing in out-of-home care?	Yes No			

If yes, what are the dates of the court order? Please provide a copy of the court order	Commencement date	<u> </u>
and/or the Authority to Care.	End date	<u> </u>
Contact details of the Child Safety Officer (if known)	Name	
	Phone number	

COURT ORDERS* (continued)		
Family Court Orders*		
Are there any current orders made pursuant to the <i>Family Law Act</i> 1975 concerning the welfare, safety or parenting arrangements of the prospective student?	Yes No	
If yes, what are the dates of the court order? Please provide a copy of the court order.	Commencement date	
	End date	
Other Court Orders*		
Are there any other current court orders, such as a domestic violence order, concerning the welfare, safety or parenting arrangements of the prospective student?	Yes No	
If yes, what are the dates of the court order? Please provide a copy of the court order.	Commencement date	
	End date	

APPLICATION TO ENROL*

I hereby apply to enrol my child or myself at_

I understand that supplying false or incorrect information on this form may lead to the reversal of a decision to approve enrolment. I believe that the information I have supplied on this form is true and correct in every particular, to the best of my knowledge.

	Parent/carer 1	Parent/carer 2	Prospective student (if student is mature age or independent)
Signature			
Date	/		/

Office use	only								
Enrolment decis	sion		Has the prospective student been accepted for enrolment? Yes No (applicant advised in writing)						
			If no. indicat	If no, indicate reason:					
				meet School EMP or	Enrolmer	nt Eliaibili	tv Plan reg	uirements	
				ve student is mature		•	•		ool
			-	meet Prep age eligib	•			3	
							m a state s	chool at the tim	ne of enrolment application
				meet requirements f	•				
			Does not	have an approved fle	xible arra	ngement	with the sc	hool	
			School do	bes not offer year lev	el prospe	ctive stud	lent is seek	ing to be enrol	led in
			Prospecti	ve student has no re	maining s	emester a	allocation o	of state education	on
Date enrolment processed	1	1	Year level	Year level Roll Class EQ ID					
Independent student	Yes	No	Birth certificate/passport sighted, number Yes No recorded and DOB confirmed Number:						
Is the prospective student over 18 years of age at the time of enrolment?									
If yes, is the prospective student exempt from the mature age student process?									
If no, has the pr history check?	ospective mat	ure age stud	lent consented	to a criminal	Yes	No			
School house/ team					EAL/D s	upport			Yes No
		Assoc	iated		Vice			nto cichtor	
FTE		unit			visa and	associat	ea aocume	ents sighted	Yes No
EQI category					TV - tem	dent visa iporary vi pendent –	sa	student visa	EX – exchange student DE – distance education

MEDICAL ACTION PLAN

(Please refer to State Schools Standardised Medical Condition Category List)

Medical Condition 1:	
Medical Condition Category:	
(Please use list of Medical Condition	
Categories provided over page)	
Symptoms:	
(Include specific medical condition name if	
known and any symptoms the school should	
look for)	
Management:	
(Include any special instructions the school	
should follow with regard to this condition	
e.g. Epipen kept where – schoolbag/office?)	
Action Plan:	Attached
	Required (Process actioned by school through
IHP and/or EHP Required:	EQRN)
Medical Condition 2:	
Medical Condition Category:	
(Please use list of Medical Condition	
Categories provided over page)	
Symptoms:	
(Include specific medical condition name if	
known and any symptoms the school should	
look for)	
Management:	
(Include any special instructions the school	
should follow with regard to this condition	
e.g. Epipen kept where – schoolbag/office?)	
Action Plan:	Attached
IHP and/or EHP Required:	Required (Process actioned by school through
	EQRN)
Medical Condition 3:	
Medical Condition Category:	
(Please use list of Medical Condition	
Categories provided over page)	
Symptoms:	
(Include specific medical condition name if	
known and any symptoms the school should	
look for)	
Management:	
(Include any special instructions the school	
should follow with regard to this condition	
e.g. Epipen kept where – schoolbag/office?)	
Action Plan:	Attached
IHP and/or EHP Required:	Required (Process actioned by school through
	EQRN)

If your student has additional medical conditions, please attach details of all medical conditions.

State schools standardised medical condition category list

Acquired brain injury
Allergies/Sensitivities
Anaphylaxis
Airway/lung/breathing - Oxygen required (continuously/periodically)
Airway/lung/breathing - Suctioning
Airway/lung/breathing - Tracheostomy
Airway/lung/breathing - Other
Artificial feeding - Gastrostomy device (tube or button)
Artificial feeding - Nasogastric tube
Artificial feeding - Jejunostomy tube
Artificial feeding - Other
Asthma
Astima – student self-administers medication
Attention-deficit /Hyperactivity disorder (ADHD)
Autism Spectrum Disorder (ASD)
Bladder and bowel - Urinary wetting, incontinence
Bladder and bowel - Faecal soiling, constipation, incontinence
Bladder and bowel - Catheterisation (continuous, clean intermittent)
Bladder and bowel - Stoma site, urostomy, Mitrofanoff, MACE, Chair
Bladder and bowel - Other
Blood disorders - Haemophilia
Blood disorders - Thalassaemia
Blood disorders - Other
Cancer/oncology
Coeliac disease
Cystic Fibrosis
Diabetes - type one
Diabetes - type two
Ear/hearing disorders - Otitis Media (middle ear infection)
Ear/hearing disorders - Hearing loss
Ear/hearing disorders - Other
Epilepsy - Seizure
Eye/vision disorders
Endocrine disorder - Adrenal hypoplasia, pituitary, thyroid
Heart/cardiac conditions - Heart valve disorders
Heart/cardiac conditions - Heart genetic malformations
Heart/cardiac conditions - other
Mental Health - Depression
Mental Health - Anxiety
Mental Health - Oppositional defiant disorder
Mental Health - Other
Muscle/bone/musculoskeletal disorders - spasticity (Baclofen Pump)
Muscle/bone/musculoskeletal disorders - Other
Skin Disorders - eczema
Skin Disorders - psoriasis
Swallowing/dysphagia - requiring modified foods
Swallowing/dysphagia - requiring artificial feeding
Transfer & positioning difficulties
Travel/motion sickness
Other

Parental occupation groups for use with parent/carer details

Group 1: Senior management in large business organisation, government administration and defence, and qualifiedprofessionals Senior executive/manager/department head in industry, commerce, media or other large organisation. Public service manager [section head or above], regional director, health/education/police/fire services administrator Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director] Defence Forces commissioned officer

Professionals generally have degrees or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, education, law, social welfare, engineering, science, computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer] **Air/sea transport** [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller].

Group 2: Other business managers, arts/media/sportspeople and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sportsperson, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, education, law, social welfare, engineering, science, computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer.

Group 3: Tradespeople, clerks and skilled office, sales and service staff

Tradespeople generally have completed a four-year trade certificate, usually by apprenticeship. All tradespeople are included in this group Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff:

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refuge/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants:

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].